

AGENDA

Meeting: Schools Forum
Place: Council Chamber - County Hall, Trowbridge BA14 8JN
Date: Thursday 28 June 2018
Time: 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 713015 or email committee@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:	Representing:
Neil Baker (Chair)	PHF, Christ Church CE Primary School
Aileen Bates	WGA, SEN Governor Representative
Andy Bridewell	Ludgershall Castle Primary School (PHF Vice-Chair)
Mark Cawley	New Road Nursery
Michelle Chilcott	Academy - South Wilts Grammar
Phil Cook	WASSH, SEN Schools
Tracy Cornelius	PHF - Kington St Michael School
Nicola Coupe	Salisbury Diocesan Board of Education
George Croxford	WASSH
Jon Hamp	Special School Academy Representative
John Hawkins	Teacher Representative
Sue Jiggins	WGA - Primary School Governor Representative
Jen Jones	Observer - Wiltshire College (Head of Learning & Skills Development Service)
Lisa Percy (Vice-Chair)	WASSH
John Proctor	Early Years Representative (PVI)
Nigel Roper	Stonehenge School
Catriona Williamson	PHF, Mere Primary School

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on the Council's website along with this agenda and available on request.

If you have any queries please contact Democratic Services using the contact details above.

AGENDA

PART I

Items to be considered whilst the meeting is open to the public

1 **Apologies and Changes of Membership**

To note any apologies and changes to the membership of the Forum.

2 **Minutes of the Previous Meeting** (*Pages 7 - 12*)

To approve as a correct record and sign the minutes of the meeting held on 22 March 2018 (copy attached).

3 **Chairman's Announcements**

To receive any announcements from the Chair.

4 **Declaration of Interests**

To note any declarations of interests.

5 **Wiltshire Schools Forum Membership and Terms of Reference** (*Pages 13 - 52*)

The report of Lisa Pullin (Democratic Services Officer) seeks approval to the revision of the Forum's Terms of Reference by the Cabinet Member for Education and Skills and highlights membership vacancies in order that these can be recruited to for the beginning of the academic year 2018/19.

6 **Reports from Working Groups** (*Pages 53 - 62*)

To receive minutes, reports and/or verbal updates from the following working groups:

- a) Meeting of the Early Years Reference Group – 4 May 2018.
- b) Joint Meeting of the School Funding Working Group and SEN Working Group – 11 June 2018.

7 **Update from the Families and Children's Transformation (FACT) Programme Board**

The Children and Young People's Trust Board has now ceased and been replaced with the Families and Children's Transformation (FACT) Programme Board. Tamsin Stone (Lead Commissioner) will provide a verbal update to the Forum on behalf of the Programme Board.

8 **Revenue Budget Outturn 2017-18 - Dedicated Schools Budget** (Pages 63 - 66)

The report of Grant Davis (Schools Strategic Financial Support Manager) reports on the outturn position for the Dedicated Schools Budget in 2017-18.

9 **Funding Factors - Trade Union Facilities Time** (Pages 67 - 68)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to provide an update to the Forum on the projected expenditure against the Trade Union facility budget for 2018/19 and budget required for 2019/20.

10 **Guidance on Provision for pupils with SEN in Secondary schools** (Pages 69 - 94)

The report of Susan Tanner (Head of Commissioning and Joint Planning) seeks to update Schools Forum on the development of updated guidance for SEN in secondary schools.

11 **Special School Update**

Grant Davis (Schools Strategic Financial Support Manager) will provide a verbal update on Special Schools at the meeting.

12 **Split Site Allowance - Request from Exeter House Special School**

Grant Davis (Schools Strategic Financial Support Manager) will provide a verbal update on a request from Exeter House Special School at the meeting.

13 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings, as follows, all to start at 1.30pm:

11 October 2018 – North Wilts Room
6 December 2018 – Kennet Room

14 **Urgent Items**

To consider any other items of business, which the Chairman agrees to consider as a matter of urgency.

PART II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed

